



# **BOARD OF COUNTY COMMISSIONERS**

## **WARREN COUNTY, OHIO**

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***TOM GROSSMANN***

***SHANNON JONES***

***DAVID G. YOUNG***

**BOARD OF COUNTY COMMISSIONERS**

**WARREN COUNTY, OHIO**

**MINUTES: Regular General Session – January 21, 2025**

*This is a summary of actions and discussions of the meeting. You may view this meeting through our YouTube Channel at <https://www.youtube.com/channel/UC1ELh0jGpXd4VV2DTgsuqPA> or by contacting our office.*

The Board met in regular session pursuant to adjournment of the January 14, 2025 meeting.

Tom Grossmann – absent

David G. Young – present

Shannon Jones – present

Krystal Powell, Clerk – present

Minutes of the January 14, 2025 meeting were read and approved.

- 25-0061      A resolution was adopted adopting classification specifications and point factor assignments of Family Service Coordinator within the Child Advocacy Center of Warren County. Vote: Unanimous
- 25-0062      A resolution was adopted adopting classification specifications and point factor assignments of Director within the Child Advocacy Center of Warren County. Vote: Unanimous
- 25-0063      A resolution was adopted authorizing the posting for a Director, within the Warren County Child Advocacy Center, in accordance with Warren County Personnel Policy Manual, Section 2.02(A). Vote: Unanimous
- 25-0064      A resolution was adopted hiring Chelsea Siler as Protective Services Caseworker II, within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 25-0065      A resolution was adopted hiring Tabitha Mason as Emergency Communications Operator within the Warren County Emergency Services Department. Vote: Unanimous

- 25-0066 A resolution was adopted hiring Alexis Bailey as Emergency Communications Operator within the Warren County Emergency Services Department. Vote: Unanimous
- 25-0067 A resolution was adopted hiring Sarah Murphy as Emergency Communications Operator within the Warren County Emergency Services Department. Vote: Unanimous
- 25-0068 A resolution was adopted hiring Alycia Trefzger as Emergency Communications Operator within the Warren County Emergency Services Department. Vote: Unanimous
- 25-0069 A resolution was adopted approving a temporary wage increase for Jodi Baker, Protective Services Caseworker III within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 25-0070 A resolution was adopted approving the promotion of Kyle Creech to the position of Distribution Worker II within the Water and Sewer Department. Vote: Unanimous
- 25-0071 A resolution was adopted accepting the resignation of Melody Roth, Emergency Communications Operator, within the Warren County Emergency Services Department, effective January 14, 2025. Vote: Unanimous
- 25-0072 A resolution was adopted designating Krystal Powell, Clerk of Commissioners, as representative to receive training on behalf of Tom Grossmann, Shannon Jones, and David G. Young, Warren County Commissioners, pursuant to House Bill 9. Vote: Unanimous
- 25-0073 A resolution was adopted amending Resolution #25-0025 adopted on January 14, 2025, to reflect the correct acreage and parcel number on the easement agreement with the City of Franklin. Vote: Unanimous
- 25-0074 A resolution was adopted rescinding Resolution #25-0046 approving a supplemental appropriation into County Court fund #2283. Vote: Unanimous
- 25-0075 A resolution was adopted cancelling the regularly scheduled Commissioners' meeting of Thursday, January 23, 2025. Vote: Unanimous
- 25-0076 A resolution was adopted advertising for bids for the FY24 South Lebanon – King Avenue Street Improvements CDBG project. Vote: Unanimous
- 25-0077 A resolution was adopted approving Notice of Intent to Award Bid to Ford Development Corporation for the Mason Morrow Millgrove Road Bridge #38-0.37 Replacement project. Vote: Unanimous

- 25-0078 A resolution was adopted authorizing the Board to sign the annual County Highway System Mileage Certification. Vote: Unanimous
- 25-0079 A resolution was adopted authorizing the President of the Board of County Commissioners to enter into an agreement with the Southwest Ohio Regional Transit Authority (SORTA) on behalf of Warren County Transit.  
Vote: Unanimous
- 25-0080 A resolution was adopted authorizing Warren County Telecommunications to transfer used radios to the City of Carlisle Road Department. Vote: Unanimous
- 25-0081 A resolution was adopted acknowledging payment of bills. Vote: Unanimous
- 25-0082 A resolution was adopted approving various record plats. Vote: Unanimous
- 25-0083 A resolution was adopted accepting an amended certificate for the Engineer's Office Mason Morrow Millgrove Pike St. project fund #4456. Vote: Unanimous
- 25-0084 A resolution was adopted approving operational transfers of interest earnings from Commissioners fund #11011112 into Water funds #5510 & #5583, and Sewer funds #5580, & 5575. Vote: Unanimous
- 25-0085 A resolution was adopted approving a supplemental appropriation int Motor Vehicle fund #2202, an operational transfer from fund #2202 into Mason Morrow Millgrove Pike Street project fund #4456, and repayment of cash advance from fund #4456 into fund #2202. Vote: Unanimous
- 25-0086 A resolution was adopted approving a supplemental appropriation within Common Pleas Court Community Corrections Mental Health fund #2228.  
Vote: Unanimous
- 25-0087 A resolution was adopted approving a supplemental appropriation into the Treasurer's Office fund #2248. Vote: Unanimous
- 25-0088 A resolution was adopted approving a supplemental appropriation into County Court fund #2283. Vote: Unanimous
- 25-0089 A resolution was adopted approving supplemental appropriations into Sheriff's Office fund #6630. Vote: Unanimous
- 25-0090 A resolution was adopted approving an appropriation decrease for the Sewer Construction Project fund #5575. Vote: Unanimous
- 25-0091 A resolution was adopted approving an appropriation adjustment from Commissioners General fund #11011110 into Sheriff's Office fund #11012210.  
Vote: Unanimous

- 25-0092 A resolution was adopted approving an appropriation adjustment from Commissioners General fund #11011110 into Emergency Services fund #11012850. Vote: Unanimous
- 25-0093 A resolution was adopted approving an appropriation adjustment within Children Services fund #2273. Vote: Unanimous
- 25-0094 A resolution was adopted approving an appropriation adjustment within Common Pleas Court fund #11011220. Vote: Unanimous
- 25-0095 A resolution was adopted approving an appropriation adjustment within Common Pleas Court fund #11011223. Vote: Unanimous
- 25-0096 A resolution was adopted approving an appropriation adjustment within Facilities Management fund #11011600. Vote: Unanimous
- 25-0097 A resolution was adopted approving an appropriation adjustment within Facilities Management fund #11011600. Vote: Unanimous
- 25-0098 A resolution was adopted approving an appropriation adjustment within County Court fund #2283. Vote: Unanimous
- 25-0099 A resolution was adopted approving an appropriation adjustment within Sheriff's Office fund #6630. Vote: Unanimous
- 25-0100 A resolution was adopted approving requisitions and authorizing the County Administrator to sign documents relative thereto. Vote: Unanimous
- 25-0101 A resolution was adopted modifying section 9.11 (3) of the Rules and Regulations of the Warren County Water and Sewer Department. Vote: Unanimous

#### DISCUSSIONS

On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

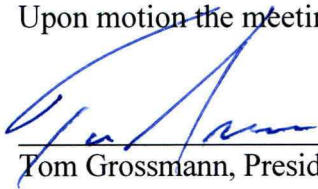
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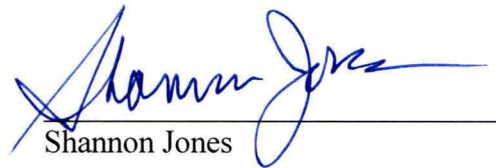
Commissioner Young recommended amending the meeting time for the Commissioners' Work Session Meetings held on the first and third Tuesday of the month. He stated his reason for the recommendation as an effort to better utilize staff time. Mr. Young requested the meetings to be

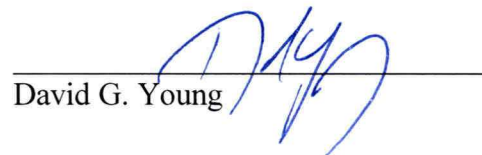
held immediately following the General Session Meeting. Upon further discussion the Board directed the Clerk to draft a resolution to amend the Work Session meeting times.

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Upon motion the meeting was adjourned.

  
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Tom Grossmann, President

  
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Shannon Jones

  
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David G. Young

I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on January 21, 2025, in compliance with Section 121.22 O.R.C.

  
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Krystal Powell, Clerk  
Board of County Commissioners  
Warren County, Ohio